

Granite Oaks Water Users Association  
**Board Meeting Minutes**  
Meeting of April 22, 2026

Approved May 27, 2026

**Board Members**

Ken Nelson - President  
JD Sale – Vice President  
Matt Olson - Treasurer  
Daryl Mathern, -Secretary  
Robert Finke – Board Member  
Don Murphy – Board Member  
Nathan John- Board Member

**Contract Staff**

Bob Busch - Manager, GOWUA  
Cheryl Ibbotson – Ariz. Utility Billing Solutions  
Derek Scott- Arizona Utilities Operations-Operator

Devon White–Legal Counsel  
Allen Kaplan – Financial Consultant

**1. CALL TO ORDER**

The meeting was convened at 9:00 AM at 302 W. Willis St., by President Ken Nelson.

**2. REVIEW/APPROVAL OF MINUTES OF BOARD MEETING OF March 25, 2026**

**Motion:** Matt Olson moved to approve the minutes of March 25, 2026 with the corrections noted. Don Murphy seconded. Motion passed unanimously.

**3. REPORTS:**

**3a. Financial Report**

Allen Kaplan reported that year end adjustments were made amounting to a total of about \$12,000 for depreciation and interest for the Schwab account, resulting in a loss for the year of 43k.

Allen reported that we were on budget for the first three months of 2026, which was a loss of 14k. Allen reported that revenue this year to date is about 3k more than a year ago. The loss this year is about 10k more than a year ago at this time, due to rate case expense, depreciation and repairs and maintenance. He reported that we have a total of \$235,630.74 in cash thru March. He reported that the cash flow was about the same as last year.

**Motion:** Matt Olson moved to approve the Financial Report. Don Murphy seconded. Motion passed unanimously.

**3b. Treasures Report**

Matt Olson reported that currently the Schwab Account has \$174,387.23. He reported that he obtained a 6 month CD at 3.85% from Bank of America maturing on October 9<sup>th</sup>. He commented that he is looking for a 9 month CD to replace the Sallie Mae Bank CD that matures on April 29<sup>th</sup>. He said he will select a CD currently at 3.91% if the rate holds. Cash on hand in the account is \$9,365.39.

**Motion:** JD Sale moved to accept the Treasurer's Report. Daryl Mathern seconded. Motion passed unanimously.

### **3c. Operator's Report**

Derek Scott reported that ADWR sounded the wells on March 27<sup>th</sup>. Static levels were: Post Oak- 342.7 ft., Glenshandra- 302.4 ft., Deerfield- 303.1 ft. All generators have been refueled. He reported that MAP sampling will be done in June. Meter readings and sampling were completed without problems. All valves will be exercised next month.

### **3c. AZ Utility Billing Report**

Cheryl reported that all year-end reports and first quarter reports have been completed.

### **3d. Manager's Report**

Bob Busch reported that water pumped this year is almost twice the amount than a year ago. There was some discussion about the amounts. Bob commented that he would check further. Bob reported that he filed the Annual Report to the ACC Corporation Division. He said it can only be filed on-line now.

## **4. OLD BUSINESS**

### **4a. Discussion and possible action concerning performing maintenance on electrical equipment.**

Bob Finke reported that he has gotten three proposals: from Loller Electric, Elan Electric and Yavapai Power. All are in the \$2,000 to \$4,000 range. He recommended working with Loller because they have done this kind of work before. Their quote was on a T&M basis, but in the same range. Ken Nelson reported that he is nearly complete with preparing drawings for Deerfield. He hopes to have drawings for Glenshandra by the end of April. There was a consensus by the Board to pay Bob Finke for the cost to prepare CAD drawings for the electrical schematics.

### **4b. Discussion and possible action concerning the ongoing rate case.**

No action taken on this item.

### **4c. Discussion and possible action concerning a new well.**

Devon White handed out several documents pertaining to the rights pertinent to the Franchise Agreement. He explained that although there is a plausible argument that the Franchise Agreement gives GOWUA the ability to construct facilities within County rights of way, they recommend a more cooperative approach with the County. There followed an extended discussion about how to approach the County to gain their support.

### **4d. Discussion and possible action concerning a list of items to be included in periodic reports from the Operator.**

No action taken on this item.

### **4e. Discussion and possible action concerning well monitoring equipment.**

No action taken on this item.

## **5. NEW BUSINESS**

### **5a. Discussion and possible action concerning a proposal to perform vibration analysis on two pumps at Post Oak.**

Board members discussed the proposal obtained from Phoenix Pumps for vibration analysis.

**Motion:** Matt Olson moved to approve the proposal from Phoenix Pumps. Nathan John seconded.

Bob Finke handed out a document containing information about vibration analysis. He commented that the proposal does not contain sufficient information to be assured that the test will be performed in a manner that will provide useful data. Neither does it contain any information as to the report that will be produced from the test. In response to a question from JD Sale, Bob Finke recommended that we get a proposal from a contractor competent to perform the proper test and that we obtain a detailed proposal of what will be done.

Motion: Matt Olson moved to vote down the original motion and to obtain more information on the proposal. Nathan John seconded. Motion passed unanimously.

**5b. Discussion and approval of updated Curtailment Tariff and Cross-Connection Backflow Prevention Tariff.**

Ken Nelson commented that he was uncertain what the criteria is for determining when the various stages are in effect. He also questioned how the EWAM process is determined and implemented. It was determined that there is no deadline for refiling the tariffs. No action taken on this item.

**6. ADJOURN**

Meeting was adjourned at 11:30 AM.

Minutes transcribed by Bob Busch

**Submitted By:**

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**Secretary**